

## Course Information Form

This Course Information Form provides the definitive record of the designated course

### Section A: General Course Information

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<b>Course Title</b>	BA (Hons) Business Administration (Human Resource Management)
<b>Final Award</b>	BA (Hons)
<b>Route Code</b>	BAHRTAAF
<b>Intermediate Qualification(s)</b>	
<b>FHEQ Level</b>	6
<b>Location of Delivery</b>	University Square Campus, Luton
<b>Mode(s) and length of study</b>	Full Time 1 Year
<b>Standard intake points (months)</b>	October, February, June
<b>External Reference Points as applicable including Subject Benchmark</b>	QAA Subject Benchmark Statement, Undergraduate Degree in Business and Management (November 2019) QAA UK FHEQ Quality Code for Higher Education 2014 Part A, October 2014
<b>Professional, Statutory or Regulatory Body (PSRB) accreditation or endorsement</b>	n/a
<b>HECoS code(s)</b>	100078, 100079
<b>UCAS Course Code</b>	n/a

## Course Aims

### Why study this course

BABA Human Resource Management is a one year programme for those who have completed a HND (or equivalent to 240 credits) in Business (HRM) and will enable you to achieve a full Undergraduate Honours Degree in Business Administration-HRM.

The University of Bedfordshire Business School offers practice based education in all our courses. This means that the BABA Human Resource Management course is about more than just an academic education. You will have a rigorous practice based experience which integrates academic theory and real world business projects. Successful completion of the course will mean you can offer an employer the understanding of how to tackle business problems, the self-awareness to fit in to their organisation and the technical knowledge of HRM they would expect. Together those areas of learning and self-development will help you become a rounded and capable potential manager.

The degree provides a broad understanding of core business administration functions under diverse operating conditions and builds for you a contextual and conceptual foundation to manage organizations undergoing dramatic change. It will provide both subject specific and transferable skills that will equip the graduate for a successful career in a wide range of roles in business. Students joining this course will have a unique opportunity to study advanced topics in business, including research methods and

The awareness of business and the knowledge base developed in this course will equip you for a broad range of careers in the world of business. You will develop your learning through collaboration with students and tutors in order to progress from a guided to an autonomous and independent learner who is capable of working with complex and unstructured problems in a variety of business administration contexts. Our emphasis is on practical application of theoretical knowledge to develop your ability to function in complex, multi-cultural and multi-professional global environments and in doing so be able to be analytical, as well as creative and to develop critical thinking skills that are expected of students in higher education. This programme supports entry and progression in management careers in industry, commerce or the public sector and provides access to masters and professional courses in specific areas such as Finance, HRM and marketing.

Specifically, the course aims are to prepare you to:

Creatively solve problems through research and apply the appropriate tools and techniques related to the management of the events.

Develop a global perspective of events management, its applications and on the impact, events have on society, policy and the environment. You will also develop high level of communication skills in multi-cultural and multi-professional contexts. Work effectively in teams and project groups using appropriate professional standards of conduct and behaviour. You will also create and sustain events management learning communities.

Develop abilities to introduce innovation in the management of events with a rigorous approach to practice, informed by relevant

theory and learning.

Upon successful completion of your course you should meet the appropriate learning outcomes for your award shown in the table below

**Course Learning Outcomes**

<b>Outcome</b>	<b>Award</b>
1 Demonstrate a coherent and detailed knowledge of a number of functional areas of business including finance, management, planning & strategy in a global, inter-connected business context.	BA Business Administration (Human Resource Management)
2 Demonstrate ability to reflect on an understanding of appropriate research methods sufficient to allow investigation and integration into relevant and latest Business Administration and HRM topics and to demonstrate ability to interpret such material.	BA Business Administration (Human Resource Management)
3 Analyse operational situations and devise approaches that may improve performance of the business aspects of an organisation.	BA Business Administration (Human Resource Management)
4 Exhibit critical ability to evaluate the impact of internal and external factors on various organizational contexts including locally, nationally and across international boundaries combined.	BA Business Administration (Human Resource Management)
5 Demonstrate independent planning, initiative and enterprise to meet the demands of a bachelor s degree in Business Administration, while taking responsibility for personal learning.	BA Business Administration (Human Resource Management)
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The underpinning philosophy of all assessments is to develop both your knowledge and skills to enter employment as a directed lifelong learner. Apart from the formal assessments there will be an emphasis on self, peer and group assessment. Tutors will provide feedback on formative assessments to support your development of good academic practice.

All assessments are rooted in authentic and practical scenarios are designed to ensure that no credit can be awarded for work

**Teaching, learning and  
assessment strategies**

also looks to develop soft skills such as communication skills, organisational skills, and self-management which are very essential in any business/organisational role.

The personal development and employability is covered within the Strategic Management unit (SHR016-3), delivered in semester 1 and New Advancements in Business (BSS064-3), which is delivered in the last semester. Such delivery mechanism, enables students to research and identify career choices and critically reflect on their own skills to establish any gaps. There will then be opportunity to develop skills to bridge any gaps throughout the course and other structured activities such as interview practice in conjunction with the careers and employability service. This is followed by development of a critical and reflective skills audit which will be produced in semester 2 as part of the New Advancements in Business unit. Students are encouraged to use the various Career Management on-line tools available for self-assessment and identification of career opportunities and to work with the University Careers Advisors throughout their studies.

In Level 6 you are encouraged to take greater responsibility for your career management, with the support of the Careers Service, which offers one-to-one career coaching. The Careers and Employability Service offer information, advice and guidance to students and graduates on a range of topics including:

Further study and training

Exploring career and employment options

Finding work and placements

Applications for jobs or postgraduate study

Preparing for interviews and assessment centres

For additional details and to meet the team: [www.beds.ac.uk/careers/about](http://www.beds.ac.uk/careers/about)

The University's comprehensive student support service includes:

Student Information Desk, a one-stop shop for any initial enquiries;

Student Support team advising and supporting those with physical or learning needs or more general student well being;

Study Hub team providing academic skills guidance;

Personal Academic Tutoring system; a student managed Peer-Assisted Learning scheme;

BREO: Bedfordshire Resources for Education Online (BREO) includes the University

**Learning support**

<p><b>Admissions Criteria</b></p>	<p>procedures.</p> <p>English Language: IELTS 6.0 with minimum 5.5 in each element or equivalent. International applications will be assessed using UKBA and University of Bedfordshire policy, check English language requirements at: <a href="https://www.beds.ac.uk/entryrequirements">https://www.beds.ac.uk/entryrequirements</a></p> <p>UK</p> <p>EU</p> <p>Additional:</p> <p>The University recognises that many prospective students particularly mature applicants, applying for courses have a vast range of expertise, skills and knowledge. RPEL (Recognition of Prior Experiential Learning) and RPCL (Recognition of prior Certificated Learning) are processes that enable you to receive formal recognition for skills and knowledge you already possess that have not been previously assessed or awarded credit.</p> <p>RPCL and RPEL are both available for UK and EU students. Applicants with substantial work experience in the chosen subject specialism topic will be considered through RPEL process. Candidates will be eligible to join the program if they can demonstrate substantial non-certificated, work-based or experiential learning prior to admission to this programme as a practitioner in a field that is broadly related Business Administration with evidence of specialism in the chosen pathway as per the standard entry</p>
<p><b>Assessment Regulations</b></p>	<p><a href="https://www.beds.ac.uk/about-us/our-university/academic-information">https://www.beds.ac.uk/about-us/our-university/academic-information</a></p> <p><b>Note: Be aware that our regulations change every year</b></p> <p><b>Approved Variations and Additions to Standard Assessment Regulations</b></p> <p>N/A</p>









Administrative Information	
School	Department of Strategy and Management
Head of School/Department	Dr Alexander Kofinas
Course Coordinator	Khalid Samara