



Course Information Form

This Course Information Form provides the definitive record of the designated course

Section A: General Course Information

Course Title	BSc (Hons) Accounting and Finance/BSc (Hons) Accounting and Finance (with Professional Practice Year)/ BSc(Hons) Accounting and Finance (with Foundation Year)
Final Award	BSc (Hons)
Route Code	BSACFAAF/BSAFPAAF/BAACFAAF
Intermediate Qualification(s)	Cert HE in Accounting, Finance and Economics Dip HE in Accounting and Finance
FHEQ Level	6
Location of Delivery	University Square Campus, Luton
Mode(s) and length of study	<p>Full-time over 3 years</p> <p>Full-time with professional practice year over 4 years</p> <p>Full-time with Foundation Year over 4 years</p> <p>,</p> <p>Full-time over 3 years</p> <p>Full-time with professional practice year over 4 years</p> <p>Full-time with Foundation Year over 4 years</p>
Standard intake points (months)	October

<p>External Reference Points as applicable including Subject Benchmark</p>	<p>QAA subject benchmark statement: Accounting (2019) available at: https://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/subject-benchmark-statement-accounting.pdf?sfvrsn=da39c881_7</p> <p>QAA subject benchmark statement: Finance (2019) available at: https://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/subject-benchmark-statement-finance.pdf?sfvrsn=f8f3c881_7</p> <p>QAA framework for higher education qualifications: level 6 (2014), available at: http://www.qaa.ac.uk/docs/qaa/quality-code/qualifications-frameworks.pdf?sfvrsn=170af781_12</p> <p>PSRB Requirements: The Main Capabilities and Detailed Syllabus Guides of the ACCA's fundamental level papers have been used to inform unit content and assessments on this course, available at: http://www.accaglobal.com/uk/en/student/exam-support-resources/fundamentals-exams-study-resources.html</p>
<p>Professional, Statutory or Regulatory Body (PSRB) accreditation or endorsement</p>	<p>ACCA: The course is accredited by the Association of Chartered Certified Accountants (ACCA) and successful graduates will be eligible for maximum exemptions leading to the ACCA award of Advanced Diploma of Accounting and Business.</p> <p>AIA: The course is also accredited by the Association of International Accountants (AIA) and successful graduates will be eligible for maximum exemptions leading to the AIA award of Diploma in Accountancy.</p> <p>CIMA: Graduates are eligible for exemptions leading to the award of the CIMA Diploma in Management Accounting (CIMA Dip MA)</p>
<p>HECoS code(s)</p>	<p>100105</p>
<p>UCAS Course Code</p>	<p>N391: Accounting and Finance N393: Accounting and Finance (with Professional Practice Year)</p>

Course Aims

This course aims to provide you with a comprehensive knowledge of the main ideas, concepts and principles of accounting and finance as they prove relevant to the behaviour of individuals, businesses, institutions and governments. The necessary analytical, quantitative, communication, and information technology skills will be developed in a process that is expected to enable you to apply these skills in real-life business situations by analysing and interpreting financial statements and business decision-making. It is designed based on two pillars of knowledge and skills that will prepare you for employment or continuation of your studies at the postgraduate level. In either case this course aims to prepare you for life.

Your overall achievement of generic knowledge and skills is identified in four areas: Enquiry, Contextual Understanding, Collaboration, and Enterprise. In line with employer and professional body expectations of graduates of an accounting and finance degree, this course has been developed in such a way as to allow the systematic development of an ethical and professional attitude in addition to the technical skills and competencies much sought after by employers.

The course will prepare you for a wide range of professional qualifications both in accounting and finance which in turn would lead to careers in both the private and the public sector. This course represents good grounding for further academic or professional studies in accounting or finance.

Upon successful completion of your course you should meet the appropriate learning outcomes for your award shown in the table below

Outcome

Award

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**Course Learning
Outcomes**

Teaching, learning and assessment strategies

Bedfordshire's approach to creating an environment that supports effective learning and teaching characterised by appropriate curriculum design, realistic learning, employability and suitable assessment strategies. These characteristics are further shaped by the three attributes that underlie the PSRB qualifications which are: technical competence, professionalism and ethics.

Technical competence: You are expected to be able to accurately identify, record and process business transaction and financial manipulations, thus, you will be taught mainly through a series of lectures to provide essential knowledge and seminars to apply and develop the technical skills inherent within the finance profession, as appropriate to your level of study.

Professionalism: You will develop a professional attitude to your work by preparing adequately for sessions and taking appropriate steps to ensure that you have covered the breadth of your syllabus are well prepared for your all assessments. At higher levels of study, you will exercise sound and independent judgement in relation to your responses to tasks and your quest for new knowledge. This will prepare you for the finance industry where a professional attitude is a must for all participants.

Ethics: As a finance professional, you will be expected to always adopt an ethical approach to your studies, as ethics is embedded in your units at every level of study. This includes ensuring all work you submit is your own and work attributable to others is referenced appropriately.

Assessment

The assessment strategy on this course is bounded to a large degree by PSRB requirements, thus, unseen tests and examinations dominate the types of assessment employed on the course. However, their format and type vary from online objective tests to written multi-task examinations. Compulsory and objective questions will be used to encourage you to study across the breadth of the syllabus, whereas the multi-task questions will assess your ability to simultaneously, assimilate a wide range of information, apply and justify your choice of several ideas and concepts to make informed decisions or recommendations.

Accounting and finance is not only about numbers and the manipulation of numbers, rather, it is a systematic way of preparing, reporting, presenting and analysing financial data to inform business or investment decisions.

You will develop a number of transferable skills including the ability to present your findings, both verbally and in writing, in a professional, clear and concise manner.

Written reports are designed in a way that promotes critical thinking as you move up the stages of the course; from knowledge, comprehension and simple explanations in the early stages to application, analysis, appraisal and synthesis as you get closer to graduation. In your final capstone (specialist project) unit, you will be required to produce an individual and independent piece of work which will place demands on your academic judgement and integrity whilst being the most challenging but yet enjoyable and rewarding experience you will encounter.

<p>Learning support</p>	<p>The University's comprehensive student support service includes: Student Information Desk, a one-stop shop for any initial enquiries; Student Support team advising and supporting those with physical or learning needs or more general student well being; Study Hub team providing academic skills guidance; Personal Academic Tutoring system; support from your lecturers.</p> <p>Support for learning is also embedded through units in the course which follows a scaffolding approach. You will receive support for learning in various units including a number of shared units that all Business students will encounter as part of their learning journey. The common level four units also supports you to your confidence as you begin your learning journey, level five units supports you to thrive in your learning journey, and level six units supports you to succeed. All units are designed to develop and/or applying your learning, and develop employability skills, as you embark on your journey to building a successful professional career.</p>
<p>Admissions Criteria</p>	<p>https://www.beds.ac.uk/entryrequirements</p> <p>Approved Variations and Additions to Standard Admission</p> <p>Standard entry requirements apply to this course</p> <p>Direct entry with advanced standing:</p> <p>Applicants with entry qualifications other than the standard will be assessed individually by the course coordinator for recognised prior learning (RPL). This might include applicants with complete or partially complete AAT, CAT, ACCA, CIMA or other professional qualifications. Non-UK qualifications will be assessed in a similar way. In general, RPL will not be allowed for any unit achieving a PSRB exemption.</p> <p>,</p> <p>Standard entry requirements apply to this course</p> <p>Direct entry with advanced standing:</p> <p>Applicants with entry qualifications other than the standard will be assessed individually by the course coordinator for recognised prior learning (RPL). This might include applicants with complete or partially complete AAT, CAT, ACCA, CIMA or other professional qualifications. Non-UK qualifications will be assessed in a similar way. In general, RPL will not be allowed for any unit achieving a PSRB exemption.</p>
	<p>https://www.beds.ac.uk/about-us/our-university/academic-information</p>

**Assessment
Regulations**

Note: Be aware that our regulations change every year

Approved Variations and Additions to Standard Assessment Regulations

None

Unit	Unit Name	Level	Credits	Core or Option	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
AAF034-2	Professional Practice Year	5	0	Core								D1 D2							

Section C: Assessment Plan

The course is assessed as follows :

BSACFAAF- BSc (Hons) Accounting and Finance

Unit Code	Level	Period	Core/Option	Ass 1 Type code	Ass 1 Submit wk	Ass 2 Type code	Ass 2 Submit wk	Ass 3 Type code	Ass 3 Submit wk	Ass 4 Type code	Ass 4 Submit wk
AAF020-1	4	SEM1	Core	IT-PT	11	CW-CS	12				
MAR026-1	4	SEM1	Core	CW-RW	6	CW-OT	12				
AAF018-1	4	SEM2	Core	WR-PR	6	EX	13				
AAF019-1	4	SEM2	Core	IT-PT	7	WR-I	12				
AAF022-2	5	SEM1	Core	IT-PT							

Glossary of Terms for Assessment Type Codes	
CW-CS	Coursework - Case Study
CW-EPO	Coursework - e-Portfolio
CW-LR	Coursework - Literature Review
CW-OT	Coursework Other
CW-RW	Coursework - Reflective Writing
EX	Exam (Invigilated)
IT-PT	Summative in-class test or phase test
PJ-PRO	Coursework - Project Report
PR-OR	Practical - Oral Presentation
WR-I	Coursework - Individual Report
WR-PR	Coursework - Problem Based Report

Administrative Information	
School	School of Accounting, Finance and Law
Head of School/Department	Andrew Ekuban