

Document title	Academic Regulations Section 5b Assessment Regulations for Postgraduate Taught Studies
Document owner	Registrar
Document reference number	UOBAR114
Document currency Document history	From September 2019 Changes to previous version:

x Amendment to Regulation 4.1 and 4.2 to include .W n .e- /Tf 223.08

## SECTION 5b ASSESSMENT REGULATIONS FOR POSTGRADUATE TAUGHT STUDIES

Courses with approved variations (*for details of the variations please see Section 7 of the Academic Regulations*)

Advanced Clinical Practitioner – MSc (Integrated apprenticeship)  
Advanced Relationship based Social Work Practice for Children and Families (Frontline) - MSc  
Mentorship and Support for Professional Practice (level 7) – Short course  
Nurse and Midwife Independent and Supplementary Prescribing (V300) level 7 – Short course  
Nursing with Registration (Adult) – MSc  
Nursing with Registration (Mental Health) - MSc  
Practice Teacher Preparation – Short course  
Social Work – MSc  
Specialist Community Public Health Nursing (Health Visiting) - MSc  
Specialist Community Public Health Nursing (Health Visiting) – Postgraduate Diploma  
Specialist Community Public Health Nursing (School Nursing) - MSc  
Specialist Community Public Health Nursing (School Nursing) - Postgraduate Diploma  
Specialist Practitioner Community District Nursing - MSc  
Specialist Practitioner Community District Nursing – Postgraduate Diploma

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- x Students experience a range of assessment activities designed to support the progressive de

- 4.1. At the level of assessment, student work will be marked using the University simplified percentage marking scheme (Refer to Course Handbooks and Quality Handbook).
- 4.2. The mark obtained for the unit overall will be calculated using the University grading scheme (Refer to table A).
- 4.3. Exceptionally some units are graded on a pass/fail basis, requiring approval by TQSC.
- 4.4. Marks for elements of assessment must be whole numbers. If there are a number of components within an assessment these must be aggregated and the calculation, rounded, using the convention: 0.5 and above rounded up, otherwise rounded down, to the nearest whole number.
- 4.5. Marks or part/s of marks are not awarded for attendance.
- 4.6. Credit is awarded on successful completion of a unit.
- 4.7. Successfully completed units cannot be reassessed.
- 4.8. Units taken in addition to the prescribed courses will not contribute to the award.

5. University Grading Scheme

Grade letter	Mark Band %	Grade Descriptor	Award Classification
A+	80-100	Outstanding	Distinction
A	75-79	Excellent	
A-	70-74		
B+	67-69		
			P
			A
			S
			S

- 6.1. Students must submit their assignments as specified in the assignment brief.  
Failure to submit by the published deadline will be classed as a non-submission.
- 6.2. Students studying on postgraduate courses will be permitted an attempt at a repeat assessment for non-submission in the taught elements only.
- 6.3. Students must satisfy the Board of Examiners that they have met the intended learning outcomes of the unit by undertaking assessments. The aggregate pass mark for a unit is 40%. Where elements of assessment are confirmed as assessing different learning outcomes, each must achieve the pass mark. The approved course specification may stipulate further requirements for one or more assessment components as specified by a PSRB or other external awarding body.
- 6.4. Students who do not take all assessment elements and who pass a unit on aggregate on the basis of submitting only one assessment will be subject to a viva examination.
- 6.5. Students who submit all elements of assessment and do not successfully complete the unit have a further opportunity to pass the unit by undertaking a repeat assessment of all failed elements of assessment at the next opportunity. All repeat assessment, including for non-submission, must be taken at the next scheduled opportunity. The grade for the repeat assessment element is capped at the minimum pass mark.
- 6.6. The greater of the two marks; 1<sup>st</sup> or repeat assessment outcome will be used to calculate the final unit result and any subsequent award outcomes.
- 6.7. Students who do not pass a unit on repeat assessment will retake the unit at the next scheduled opportunity. Students who retake must be assessed in all elements of assessment in the unit they did not pass; unit substitutions for retake opportunities will be approved by the TQSC exceptions panel. The retake marks override any previous marks for the unit. The full range of marks will be available in assessing the retaken unit unless specified by the University's Academic Conduct Panel.
- 6.8. Students who do not pass the unit on their retake will have one final opportunity for repeat assessment as described under Regulation 6.4 – 6.6. This is the final opportunity that will be offered to pass the unit.
- 6.9. Where the unit to be retaken is for a designated dissertation/project the supervisor and supervisee must agree the necessary modifications to the topic and/or methodology at the start of the retake supervisory process. .

## 7. Progression

- 7.1. Where allegations of academic offences are made they will be investigated. Such offences include cheating, plagiarism, the fabrication of information and impersonation.
- 7.2. Postgraduate courses are divided into two stages: the taught component; and the Master's level independent work or dissertation (called 'dissertation' throughout this document). The taught component will consist of 120 credits and the dissertation stage will amount to 60 credits.
- 7.3. Students' progress to the dissertation stage provided they have attempted all elements of the prescribed assessment for the taught stage; have passed units to the value of at least 90 credits; and providing the repeat assessment is not due to an academic offence.
- 7.4. The Examination Board will make a decision about progression in line with Regulation 7.3. Students who do not meet the requirements will be required to cease work on their dissertation until they are in a position to progress as described in Regulation 7.3.

#### 7.5. Regulation 7.3

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- 9.2. Boards of Examiners are established at two levels: Portfolio Boards of Examiners; and the Scheme Board of Examiners.
  - 9.3. Portfolio Boards of Examiners have delegated authority to agree progression decisions for students and recommend award decisions to the Scheme board of Examiners.
  - 9.4. The Scheme Board of Examiners is responsible for the conferment of awards and credit for exit decisions.
10. Academic offences
- 10.1. If a student on a taught course leading to a University of Bedfordshire award is accused of an academic offence, the procedures described in the University's Academic Discipline Policy and Procedure (see <https://www.beds.ac.uk/student-experience/academic-information/academic->